

# ELGEYO MARAKWET COUNTY PUBLIC SERVICE BOARD

DATE: 15<sup>TH</sup> FEBRUARY, 2022

# **INTERNAL ADVERTS**

Pursuant to the provisions of Chapter 11 of the Constitution of Kenya 2010 and the County Government Act 2012, the County Public Service Board of Elgeyo Marakwet invites applications from suitably qualified **serving officers** in the public service for the following positions.

### **DEPARTMENT OF HEALTH AND SANITATION**

**VACANCY NO 1/2022** 

# PRINCIPAL REGISTERED CLINICAL OFFICER I, JOB GROUP 'CPSB 05'-ONE (1) POST

Salary Scale: Ksh 87,360  $\times$  3,190-90,550  $\times$  4,490-95,040  $\times$  4,860-99,900  $\times$  5,010-104,910  $\times$  5,240-110,150  $\times$  5,500-115,650  $\times$  5,780-121,430 p.m.

# REQUIREMENTS FOR APPOINTMENT:-

- 1. Served in the grade of Principal Registered Clinical Officer [2] for a minimum period of 3 years.
- 2. Higher Diploma in Clinical Medicine and Surgery in any of the following disciplines: Anesthesia, Ear, Nose, Throat /Audiology, Child Health and Pediatrics, Lungs and Skin, Orthopedics and Trauma, Reproductive Health, Epidemiology, Ophthalmology and Cataract Surgery, Dermatology and Venereology or Medical Education from a Recognized Institution.
- 3. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution.
- 4. Certificate in Computer Applications from a recognized institution;
- 5. Demonstrate professionalism and managerial capabilities in work performance and results.



Implementing clinical services policies, procedures and guidelines; maintaining standards, ethics and quality assurance systems in provision of clinical services; providing clinical and family health services in health institutions and communities; reviewing medico-legal standards and guidelines; undertaking research on critical health issues and emerging trends; implementing referral strategies and guidelines in liaison with other stakeholders; identifying skills mix and training for quality service provision in the relevant specialized service areas including Ear, Nose and Throat (ENT/ Audiology), Ophthalmology and cataract Surgery, Child Health and Pediatrics, Anesthesia, Orthopedics and Trauma, Epidemiology, Lungs and Skin, Reproductive Health, Dermatology and Venereology ,coroner and forensic medicine, medical education ,Health Economics and policy, Health systems management, Psychology, family and community Health Services; Capacity Building for disaster Preparedness and emergency response; and coaching and mentoring of staff.

## **VACANCY NO 2/2022**

# PRINCIPAL REGISTERED CLINICAL OFFICER II, JOB GROUP 'CPSB 06'-ONE(1) POST

Salary Scale :Ksh 56,370  $\times$  2,750 - 59,120  $\times$  2, 920-62,040  $\times$  3,080-65,120  $\times$  3,440-68,560  $\times$  3,590-72,150  $\times$  3,790-75,940  $\times$  3,800-79,740  $\times$  3,810-83,550  $\times$  3,810-87,360 p.m.

# **REQUIREMENTS FOR APPOINTMENT:-**

For appointment to this grade, an applicant MUST have:-

- 1. Served in the grade of Chief Registered Clinical Officer for a minimum period of 3 years.
- 2. Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution.
- 3. Certificate in Management Course lasting not less than four (4) weeks from a recognized institution.
- 4. Certificate in Computer Applications from a recognized institution
- 5. Certificate in Supervisory Skills Course lasting not less than two (2) weeks from a recognized institution
- 6. Certificate of registration from the Clinical Officers Council
- 7. Shown merit and ability in work performance and results

### **DUTIES AND RESPONSIBILITIES:-**

Implementing clinical services procedures, guidelines, quality assurance standards in provision of clinical services; providing clinical and family health care in health institutions and communities; implementing medico-legal standards and guidelines;



undertaking diseases surveillance ,control and management; undertaking research on critical health issues and emerging trends; providing clinical outreach and school health services; monitoring patients, making appropriate referral and providing necessary guidance and counselling; providing specialized service including Ear, Nose and Throat(ENT/ Audiology),Ophthalmology and cataract Surgery, Child Health and Pediatrics, Anesthesia, Orthopedics and Trauma, Epidemiology, Lungs and Skin, Reproductive Health, Dermatology and Venereology ,coroner and forensic medicine, Medical Education ,Health Economics and policy, Health systems management, Psychology, Family and community Health Services; and providing emergency clinical care during disasters.

## **VACANCY 3/2022**

# CHIEF REGISTERED CLINICAL OFFICER: JOB GROUP 'CPSB 07'-ONE (1) POST;

Salary Scale: Ksh  $49,000 \times 2,170$ -  $51,170 \times 2,550 - 53,720 \times 2,650 - 56,370 \times 2,750 - 59,120 \times 2,920$ - $62,040 \times 3,080$ -65,120 p.m.

## REQUIREMENTS FOR APPOINTMENT:-

For appointment to this grade, an applicant MUST have:-

- a) Served in the grade of Senior Registered Clinical Officer for a minimum period of 3 years.
- b) Diploma in Clinical Medicine and Surgery or Clinical Medicine and Community Health from a recognized institution.
- c) Certificate in Management Course lasting not less than four (4) weeks from a recognized institution.
- d) Certificate in Computer Applications from a recognized institution
- e) Certificate of registration from the Clinical Officers Council
- f) Shown merit and ability in work performance and results

#### **DUTIES AND RESPONSIBILITIES:-**

Provide clinical care and procedures for treating and preventing diseases, injuries, and other physical or mental impairments; Provide clinical services in a health facility; Conducting ward rounds; Reviewing and making appropriate referrals, Carrying out surgical procedures as per training and skill; Offering specialized clinical services including Ear, Nose and Throat, Audiology, Orthopedics and Trauma, Child Health and pediatrics, Reproductive Health ,ophthalmology, Anesthesia, Lungs and skin, Dermatology and Venereology; Compiling and analyzing clinical data; Implementing community health care activities in liaison with other health workers; Guiding and counseling patients clients and staff on health issues; Sensitizing patients and clients on preventive and promotive health services; Providing clinical outreach and school health services; Assessing, preparing and presenting medico-legal reports; Coaching and



mentoring students on attachment; Organizing health management teams and convening health management committee meetings; and Carrying out disease surveillance and recommending appropriate control measures

### **VACANCY NO 4/2022**

# ASSISTANT DIRECTOR PUBLIC HEALTH, JOB GROUP 'CPSB 05'-ONE (1) POST

Salary Scale: Ksh 87,360  $\times$  3,190-90,550  $\times$  4,490-95,040  $\times$  4,860-99,900  $\times$  5,010-104,910  $\times$  5,240-110,150  $\times$  5,500-115,650  $\times$  5,780-121,430 p.m.

# **REQUIREMENTS FOR APPOINTMENT:-**

For appointment to this grade, an applicant MUST:-

- 1. Served in the grade of Principal Public Health Officer or Principal Assistant Public Health Officer for a minimum period of three (3) years;
- 2. Post-Graduate Diploma in any of the following disciplines: Food Science and Inspection, Solid Waste Management, Occupational Health and Safety, Epidemiology, Health Promotion and Education or equivalent qualification from a recognized institution;

i. OR

Bachelor's degree in either Environmental Health or Public Health or equivalent qualification from a recognized Institution;

- Master's Degree in any of the following: Environmental Health, Public Health, Epidemiology, Food Safety and Quality, Food Science and Technology, Community Health, Occupational Health and Safety, Health Promotion and Education, Solid Waste Management or Disaster Management from a recognized institution;
- 4. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- 5. Certificate in Computer Application Skills from a recognized institution; and
- 6. Demonstrated professional competence and ability as reflected in work performance and results.

#### **DUTIES AND RESPONSIBILITIES:-**

Monitoring, enforcing and implementing statutory provisions and other relevant legislations on public health; setting standards and guidelines in the provision of public health services; monitoring the implementation of public health projects and programmes; enforcing international health regulations and rules; carrying out research on public health needs; monitoring the development and management of public and



private mortuaries, cemeteries and crematoria; preparing proposals for resource mobilization; organizing forums with relevant partners and agencies in support of public health programmes and projects; planning and budgeting for the 'departmental resources; integrating modern information communication technology in the department; developing strategic/work plans, performance targets and contracts in the department; and coaching and mentoring of staff

### **VACANCY NO 5/2022**

# PRINCIPAL PUBLIC HEALTH OFFICER: JOB GROUP 'CPSB 06'-ONE (1) POST;

Salary Scale :Ksh 56,370  $\times$  2,750 - 59,120  $\times$  2, 920-62,040  $\times$  3,080-65,120  $\times$  3,440-68,560  $\times$  3,590-72,150  $\times$  3,790-75,940  $\times$  3,800-79,740  $\times$  3,810-83,550  $\times$  3,810-87,360 p.m.

House Allowance

Kshs 15,400 p.m

Commuter Allowance

Kshs 8,000 p.m

Leave Allowance (once yearly)

Kshs 6,000 p.m

Terms of service

**PERMANENT** 

### REQUIREMENTS FOR APPOINTMENT:-

For appointment to this grade, an applicant MUST have:-

- Served in the grade of Chief Public Health Officer for a minimum period of three (3) years;
- 2. Bachelor's Degree in Environmental Health or Public Health from a recognized Institution;
- 3. Certificate of competence from the Association of Public Health Officers;
- 4. Certificate in Computer Application Skills from a recognized institution;
- 5. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution; and
- 6. Shown merit and ability as reflected in work performance and results

#### **DUTIES AND RESPONSIBILITIES:-**

Implementing promotive and preventive health programmes; monitoring and evaluating compliance to urban and rural sanitation standards in dwellings, commercial premises and work places; monitoring and evaluating the management of solid/liquid and other hazardous wastes; promoting hygiene education including school health programmes; implementing international health regulations and rules at ports, airports, frontiers and border posts; educating the public on health and safety at work place; coordinating community based health care programmes; carrying out surveillance on environmental



health pollutants and advising on prevention and control of disease incidences and outbreaks; liaising with other stakeholders in carrying out disaster preparedness and response; compiling research reports on public health; compiling and analyzing public health data and reports; and promoting modern information and communication technology in the provision of public health services.

## **VACANCY NO 6/2022**

# SENIOR PRINCIPAL REGISTERED NURSE, JOB GROUP 'CPSB 05'-ONE (1) POST

Salary Scale: Ksh 87,360  $\times$  3,190-90,550  $\times$  4,490-95,040  $\times$  4,860-99,900  $\times$  5,010-104,910  $\times$  5,240-110,150  $\times$  5,500-115,650  $\times$  5,780-121,430 p.m.

## **REQUIREMENTS FOR APPOINTMENT:-**

- Served in the grade of Principal Registered Nurse for a minimum period of three
   years;
- Diploma in any of the following disciplines: Kenya Registered Community Health Nursing, Kenya Registered Nursing, Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery or Kenya Registered Nursing/Mental Health and Psychiatry qualification from a recognized institution;
- 3. Higher Diploma in any of the following discipline: Kenya Registered Community Health Nursing, Registered Anaesthetic Nursing, Kenya Registered Psychiatric Nursing, Kenya Registered Peri-operative Nursing, Kenya Registered Ophthalmology Nursing, Kenya Registered Paediatric Nursing, Kenya Registered Critical Care Nursing, Kenya Registered Accident & Emergency Nursing, Kenya Registered Neonatal Nursing, Kenya Registered Nephrology Nursing or Kenya Registered Palliative Nursing from a recognized institution; OR Diploma in Advanced Nursing in any of the following disciplines; Nursing, Education Psychology, Nursing Administration, Community Health Nursing, Mental Health and Psychiatric Nursing or Clinical Care from a recognized institution;
- 4. Registration Certificate issued by the Nursing Council of Kenya;



- 5. Valid practicing license from the Nursing Council of Kenya;
- 6. Certificate in Senior Management Course lasting not less than four (4) weeks from a recognized institution;
- 7. Certificate in computer application skills from a recognized institution; and
- 8. Shown a high degree of professional competence and administrative capability as well as possess broad experience in setting and evaluating nursing and healthcare standards and programmes.

Initiating development of nursing policies, standards and guidelines in the provision of nursing services in area of specialization; implementing projects and programmes in area of specialization; ensuring application of nursing process at the service delivery point/area-, coordinating the provision of appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), immunization, reproductive health; formulating interventions to address identified health needs; managing nursing services at a health facility; monitoring and evaluating health care in a health facility; coordinating preparation of training plans/programmes for nurses at the service delivery department; providing specifications for procurement of nursing commodities and supplies; conducting research and preparing reports; coordinating health care activities in an area of specialization in collaboration with other stakeholders; advising the Health/Hospital Management Team (HMT) on matters relating to nursing; implementing continuing professional development programmes for nurses; and initiating preparation of annual work plans.

### **VACANCY NO 7/2022**

# CHIEF REGISTERED NURSE, JOB GROUP 'CPSB 07'-TWO (2) POSTS

Salary Scale: Ksh 49,000  $\times$  2,170- 51,170  $\times$  2,550 - 53,720  $\times$  2,650 - 56,370  $\times$  2,750 - 59,120  $\times$  2, 920-62,040  $\times$  3,080-65,120 p.m.

# REQUIREMENTS FOR APPOINTMENT:-

For appointment to this grade, an applicant MUST have:-

1. Served in the grade of Senior Nursing Officer for a minimum period of 3 years.



- 2. Diploma in any of the following disciplines: Kenya Registered Community Health Nursing; Kenya Registered Nursing; Kenya Registered Midwifery, Kenya Registered Nursing/Midwifery; Kenya Registered Nursing/Mental Health and Psychiatry from a recognized institution;
- 3. Certificate of registration and valid practicing license from the Nursing Council of Kenya.
- 4. Certificate in Computer Applications from a recognized institution.
- 5. Shown merit and ability in work performance and results.

Assessing, planning, implementing nursing interventions and evaluating patient's outcomes; providing appropriate healthcare service including Integrated Management of Childhood Illnesses (IMCI), Integrated Management of Adolescents and Adulthood Illnesses (IMAI), Immunization and reproductive health; providing health education and counselling to patients/clients and community on identified health needs; facilitating patients /clients referral appropriately; ensuring tidy and safe clinical environment; conducting clinical teaching and assessment of nursing staff and students; evaluating healthcare outcomes on patients/clients and preparing individualized report; conducting occupational health needs assessment and making appropriate recommendations; managing a health service delivery section/unit; ensuring effective utilization and safety of assigned medical supplies and equipment; conducting desk reviews on health reports and implementing recommendations related to nursing; caring of patients at the health service delivery unit using the nursing process; monitoring healthcare outcomes at the service delivery unit and preparing reports; analyzing data for research and compiling reports.

# **VACANCY NO 8/2022**

# SENIOR ENROLLED NURSE I, JOB GROUP 'CPSB 08'- TWO (2) POSTS

Salary Scale: Ksh  $42,970 \times 1,920 - 44,890 \times 2,000 - 46,890 \times 2,110 - 49,000 \times 2,170 - 51,170 \times 2,550 - 53,720 \times 2,650 - 56,370 \times 2,750 - 59,120 p.m.$ 

# REQUIREMENTS FOR APPOINTMENT:

- 1. served in the grade of Senior Enrolled Nurse II for a minimum period of three (3) years;
- 2. Certificate in any of the following disciplines: Kenya Enrolled Nurse, Kenya Enrolled Community Health Nurse, Kenya Enrolled Midwife, Kenya Enrolled



Psychiatric Nurse or Enrolled Nurse/Midwife from a recognized training institution;

- 3. Enrolment Certificate issued by the Nursing Council of Kenya;
- 4. valid practicing license from Nursing Council of Kenya;
- 5. Certificate in computer application skills from a recognized institution; and
- 6. Shown merit and ability as reflected in work performance and results.
- 7. Have been in management for at least 2 years

#### **DUTIES AND RESPONSIBILITIES:-**

Assessing patients/ clients and establishing health care needs; Planning and implementing nursing care interventions based on patients/clients health needs; Providing health education and counselling on identified health and socio-economic needs to patients/clients referring patients and clients appropriately; Facilitating patients admission and discharge in a health facility; Ensuring a tidy and safe clinical environment; Ensuring safe custody of in-patients belongings; Maintaining records on patients/clients personal and health conditions/care; Conducting assessment of school health needs; Planning, Implementing interventions and preparing periodic reports; Conducting occupational health needs assessment, planning implementing, evaluating making recommendations and preparing periodic reports; Providing appropriate healthcare services including immunization, productive health; Guiding and orienting staff, students and health personnel and carrying out health outreach activities.

## **VACANCY NO 9/2022**

ASSISTANT DIRECTOR OF MEDICAL SERVICES/MEDICAL SPECIALIST II, ASSISTANT DIRECTOR PHARMACEUTICAL SERVICES OR PHARMACEUTICAL SPECIALIST II, ASSISTANT DIRECTOR DENTAL SERVICES OR DENTAL SPECIALIST II, JOB GROUP 'CPSB 05'-ONE (1) POST

Salary Scale: Ksh 87,360  $\times$  3,190-90,550  $\times$  4,490-95,040  $\times$  4,860-99,900  $\times$  5,010-104,910  $\times$  5,240-110,150  $\times$  5,500-115,650  $\times$  5,780-121,430 p.m.

# **REQUIREMENTS FOR APPOINTMENT:-**

- 1. Served in the grade of Senior Medical Officer or senior dental officer or Senior Pharmacist for a minimum period of (3) three years.
- 2. Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree or Dental surgery (DS) or Pharmacy (B Pharm) degree from a recognized institution.
- 3. Certificate in Management Course lasting not less than four (4) weeks from a recognized institution.
- 4. Certificate in Computer Applications from a recognized institution.



- 5. Certificate of registration and valid practicing license from the Medical Practitioners and Dentists Board or dentists Board or registration by Pharmacist by the Pharmacy and Poisons Board.
- 6. Shown merit and ability in work performance and results.

Reviewing patients and instructing in writing all the recommendations; Undertaking "First –on –call" duties including clerking, investigating and managing patients; Conducting weekly clinic and theatre days; Managing health facilities at various tiers in communities; Responding to intern calls; Training, supervising and mentoring medical officers(Intern) and other students; Performing emergency surgeries; Undertaking medico-legal duties including filling of P.3 forms, court attendance and performing post mortems; Undertaking medical examination and preparing medical Board proceedings; Carrying out community diagnosis, care and treatment; Ensuring data and information is collected, transmitted and utilized to benefit the customer and serice provider; and Conducting disease surveillance, prevention and control; Carrying our health education and promotion; Preparing medical reports

#### OR

Managing dental conditions in dental unit in health facility including; Diagnosing, investigating, treating and patient documentations; Performing specific dental care procedures; Restorative, prosthodonties, peadodonticts, orthodontics, minor oral-facial surgeries; Periodontology and health education; Providing formal and informal training, and supervising other health workers; Maintaining an up-to-date dental health information system; Organizing community sensitization and outreach programs on dental health care; and Disseminating information for health planning.

Or

Selecting, quantifying, procuring and warehousing of medical supplies; Monitoring effective storage of specialized medical supplies requiring cold storage; Making entries into the relevant inventory management records and registers; Participating in ward rounds to monitor medicine use, interactions and adverse drug reactions; Carrying out continuing medical education for health workers in general; Conducting health education on appropriate use of medicines to patients; Participating in multidisciplinary clinical team activities of patient care; Reporting adverse drug reactions and poor quality medicines; Timely preparation of relevant monthly reports and submission to relevant offices; Training and monitoring of interns and students attached to the facility; Keeping safe custody and maintenance of up to date narcotic and psychotropic substances records; Running of poison information centers, disseminating and providing new drugs information to health workers and the general public; Supervising pharmaceutical services at lower level health facilities.



# **VACANCY NO 10/2022**

SENIOR ASSISTANT DIRECTOR OF MEDICAL SERVICES/MEDICAL SPECIALIST I or SENIOR ASSISTANT DIRECTOR PHARMACEUTICAL SERVICES/PHARMAUCEUTICAL SPECIALIST I, JOB GROUP 'CPSB 04'-ONE (1) POST

Salary Scale: Ksh 99,900  $\times$  5,010-104,910  $\times$  5,240-110,150  $\times$  5,500-115,650  $\times$  5,780-121,430  $\times$  6,070-127,500  $\times$  6,370-133,870 p.m.

# REQUIREMENTS FOR APPOINTMENT:

- 1. Served as an Assistant Director of Medical Services/Medical Specialist II/Assistant Director of Pharmaceutical Services/Pharmaceutical Specialist II for a minimum period of three(3)years;
- Bachelor of Medicine and Bachelor of Surgery (M.B.Ch.B) degree from an institution recognized by Medical Practitioners and Dentists Board; or Bachelor of Pharmacy(B Pharm) degree from an institution recognized by the Pharmacy and Poison Board
- 3. Master's degree in any of the following fields; Medicine, Anesthesia. Cardiothoracic Surgery; Dermatology, Ear, Nose and Throat, Otorhinolaryngology, family medicine, General Surgery, Geratrics, Internal Medicine, Microbiology, Neurosurgery, Obstetrics and Gynaecology Occupational Medicine, Ophthalmology, Orthopedic Surgery, Pediatrics and Child health, Palliative Medicine, Pathology, Plastic and Reconstructive Surgery, Psychiatry, Public health, Radiology, Health Systems Management, Health Economics, Health Informatics, Epidemiology, Global Health Policy, Public Health Microbiology and Emerging Infectious Diseases, Biostatistics or equivalent qualification from an institution recognized by the Medical Practitioners and Dentists Board; OR Master's degree in any of the following: Pharmaceutical Policy Analysis and Formulation; Pharmacognosy and complementary medicine; Toxicology; Clinical Pharmacy; Pharmacovigilance and Pharmaco-epidemiology; Medicines supplies Management; Medicines Regulation; Narcotic and Psychotropic Substances Pharmaceutics; pharmacology and Therapeutics: Pharmaceutical Tropical and infectious Diseases; Medical and Pharmaceutical Chemistry; Industrial Pharmacy; Health Systems Management; Pahrmaceutical Care; Health Informatics; Health Economics; Epidemiology; Biostatistics; Medical statistics; drug Design and Development; Clinical trials; Quality Assuarance;



- Radio pharmacy; Public Health; Microbiology; or Molecular Pharmacology from an institution recognized by the Pharmacy and Poison Board.
- 4. Certificate of Registration by the Medical Practitioners and Dentists Board, Certificate of Registration by a Pharmacist by the Pharmacy and Poisons Board;
- 5. Valid practicing license from Medical Practitioners and Dentists Board, Pharmacy and Poisons Board;
- 6. Certificate in Strategic Leadership Development Programme lasting not less than six(6)weeks from a recognized institution;
- 7. Certificate in Computer application skills from a recognized institution; and
- 8. Demonstrated professional competence and managerial capability as reflected in work performance and results.

Undertaking general diagnosis, care, treatment and rehabilitation of patients; carrying out specialized clinical care; providing psycho-social interventions; providing clinical services to patents, training, consulting and performing surgeries in various health facilities; carrying out forensic and medico-legal services; coordinating disease surveillance, prevention and control; coordinating health education and promotion; implementing health project and programmes; maintaining up-to-date health information systems; monitoring provision of health treatment and care; undertaking health research; and analyzing medical reports.

# **VACANCY NO 11/2022**

# SENIOR ASSISTANT DIRECTOR DENTAL SERVICES/DENTAL SPECIALIST I, JOB GROUP 'CPSB 04'-ONE (1) POST

Salary Scale: Ksh 99,900  $\times$  5,010-104,910  $\times$  5,240-110,150  $\times$  5,500-115,650  $\times$  5,780-121,430  $\times$  6,070-127,500  $\times$  6,370-133,870 p.m.

# REQUIREMENTS FOR APPOINTMENT:

- 1. Served in the grade of Assistant Director Dental Services for a minimum period of 3 years.
- 2. Bachelor of Dental Surgery (DS) degree or any other equivalent qualification from an institution recognized by medical Practitioners and Dentists Board.
- 3. Masters of Dental Surgery degree from any of the following disciplines:
- 4. Pediatric dentistry, periodontology, oral and maxillofacial Surgery, prosthodontics, Dental Biomaterials, Oral Medicine and Oral Pathology, Dental



Anesthesia, Forensic Odontology, Restorative Dentistry, Endodontics, Oral Implantology, Orthodontics, Aesthetic Dentistry, Oral and Maxillofacial/Dental Radiology and community Dentistry or any other qualification recognized by medical Practitioners and Dentists Board.

- 5. Certificate of registration and valid practicing license from the Medical Practitioners and Dentists Board.
- 6. Certificate in strategic leadership Development Programme, lasting not less than (6)six weeks from a recognized institution
- 7. Certificate in Computer Applications from a recognized institution.
- 8. Demonstrates ability and competence in organizing, performing and discharging the dental functions.

#### **DUTIES AND RESPONSIBILITIES:-**

performing specific dental procedures including Restorative, prosthodontics, peadodontics, orthodontics, minor oral-facial surgeries, and periodontology; being on call to review and manage dental health patients; undertaking medio-legal duties which include filling of p.3 forms; undertaking dental examination, age assessment and writing dental reports; conducting outreach community oral health services; referring complex cases; educating and creating awareness on prevention of dental diseases ,and dental health; maintaining up-to-date dental health patients records and bio data; supervising, training and coaching dental interns and students; ensuring that dental health reports are prepared and submitted promptly; coordinating preparation of annual work plans and ensuring they are adhered to ;and coordinating capacity building and deployment of dental personnel.

## **VACANCY NO 12/2022**

# PRINCIPAL MEDICAL LABORATORY TECHNOLOGIST II, JOB GROUP 'CPSB 06'-ONE (1) POST

Salary Scale :Ksh 56,370  $\times$  2,750 - 59,120  $\times$  2, 920-62,040  $\times$  3,080-65,120  $\times$  3,440-68,560  $\times$  3,590-72,150  $\times$  3,790-75,940  $\times$  3,800-79,740  $\times$  3,810-83,550  $\times$  3,810-87,360 p.m.

# **REQUIREMENTS FOR APPOINTMENT:-**

- Served in the grade of Chief Medical Laboratory Technologist for a minimum period of three (3) years;
- 2. Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and



- Technologists Board; Registration Certificate Issued by the Kenya Medical Laboratory Technicians and Technologists Board(KMLTTB);
- 3. Valid practicing license from Kenya Medical Laboratory Technicians and Technologists Board;
- 4. Certificate in Management Course lasting not less than four(4)weeks from a recognized institution;
- 5. Certificate in Computer Application skills from a recognized institution; and
- 6. Demonstrated capability and efficiency in organizing work and discharging Medical Laboratory functions.

Implementing laboratory policies, guidelines, strategies and programs; recruiting, preparing and bleeding of blood donors for transfusion services; performing blood grouping; screening for blood transfusion transmissible infections; issuing blood and blood products to health facilities as per request; coordinating the preparation of reagents, stains and examining specimen's; carrying out operational laboratory research; preparing procurement plan for laboratory requirements; providing technical specifications for the procurement of medical laboratory reagents, apparatus and equipment and reagents for vector and insecticides equipment; maintaining applications, monitoring and evaluation; investigating disease outbreaks in liaison with other health care provides; archiving specimens of medical importance for reference processina the specimen according to specific Standard Operating Procedures(SOP); validating and calibrating laboratory equipment; and preparing periodical laboratory reports.

# **VACANCY NO 13/2022**

# CHIEF MEDICAL LABORATORY TECHNOLOGIST: JOB GROUP 'CPSB 07'-ONE (1) POST;

Salary Scale: Ksh  $49,000 \times 2,170$ -  $51,170 \times 2,550$  –  $53,720 \times 2,650$  –  $56,370 \times 2,750$  –  $59,120 \times 2,920$ - $62,040 \times 3,080$ -65,120 p.m.

# **REQUIREMENTS FOR APPOINTMENT:-**

- 1. Served in the grade of Senior Medical Laboratory Technologist for a minimum period of three (3) years;
- 2. Diploma in Medical Laboratory Sciences or any other equivalent qualification from an institution recognized by the Kenya Medical Laboratory Technicians and Technologists Board;



- 3. Registration Certificate Issued by the Kenya Medical Laboratory Technicians and Technologists Board(KMLTTB);
- 4. Valid practicing license from Kenya Medical Laboratory Technicians and Technologists Board;
- 5. Certificate in Supervisory Skills Course lasting not less than two(2)weeks from a recognized institution;
- 6. Certificate in Computer Application skills from a recognized institution; and
- 7. Shown merit and ability as reflected in work performance and results.

Implementing laboratory policies, guidelines, strategies and programs; preparing media for culture and sensitivity testing; requisitioning of laboratory consumables and apparatus; investigating disease outbreaks in liaison with other health care providers; archiving specimens of medical importance for reference; mentoring and coaching trainees on practical attachment; coordinating the preparation of reagents, stains and examining specimens; verifying and approving results; screening for blood transfusion transmissible infections; preparing blood products; preparing operational research proposals; supervising the disinfection, washing and sterilization of apparatus; maintaining equipment and reagents for vector and insecticides application, monitoring and evaluation; preparing laboratory periodical reports; and validating and calibrating equipment.

## **VACANCY NO 14/2022**

# CHIEF RADIOGRAPHER: JOB GROUP 'CPSB 07'-ONE (1) POST;

Salary Scale: Ksh  $49,000 \times 2,170$ -  $51,170 \times 2,550 - 53,720 \times 2,650 - 56,370 \times 2,750 - 59,120 \times 2,920$ - $62,040 \times 3,080$ -65,120 p.m.

# **REQUIREMENTS FOR APPOINTMENT:-**

- 1. Served in the grade of Senior Radiographer for a Minimum period of (3) years.
- Diploma in any of the following :Diagnostic Radiography/Medical ;Imaging Sciences, Ultrasound, Computerized Tomography, Magnetic Resonance Imaging, Mammography, Nuclear Medicine, Radiation Therapy and Digital Medical Imaging equipment or its equivalent from a recognized Institution.
- 3. Certificate in Management Course Lasting not less than four(4)weeks from a recognized institution
- 4. Certificate in Computer applications from a recognized Institution



5. Show merit and ability in work performance and results

#### **DUTIES AND RESPONSIBILITIES:-**

Implementing policies and regulations on medical imaging services within the County; undertaking basic maintenance and ensuring safety of the medical equipment in the department; and maintaining QA programs; undertaking the responsibilities of a Radiation Safety Officer in the County; establishing and coordinating procurement; and organizing and supervising training for staff and/or students on attachment in the department.

### **VACANCY NO 15/2022**

# ASSISTANT CHIEF HEALTH RECORDS AND INFORMATION MANAGEMENT OFFICER: JOB GROUP 'CPSB 07'-ONE (1) POST;

Salary Scale: Ksh  $49,000 \times 2,170$ -  $51,170 \times 2,550$  –  $53,720 \times 2,650$  –  $56,370 \times 2,750$  –  $59,120 \times 2,920$ - $62,040 \times 3,080$ -65,120 p.m.

# **REQUIREMENTS FOR APPOINTMENT:-**

For appointment to this grade, an applicant MUST have:-

- 1. Served in the grade of Assistant Senior Health Records and Information Management Officer for a minimum period of 3 years.
- 2. Diploma in Health Records and Information Technology from a recognized institution.
- 3. Certificate in Supervisory Skills/Management Course lasting not less than two (2) weeks from a recognized institution
- 4. Certificate in Computer Applications from a recognized institution.
- 5. Shown merit and ability in work performance and results.

#### **DUTIES AND RESPONSIBILITIES:-**

Implementing health records and information policies and guidelines; Providing advice on disclosure, confidentiality, security and exchange of health records and information; analyzing health records data, carrying out health records and information statement review designing health records monitoring and evaluation tools; disseminating health information; preparing medical records and reports; maintaining record safety and confidentiality; maintaining diagnostic and surgical indices; maintaining patients master index; coding diseases and surgical procedures according to the international classification of diseases and procedures in medicine and indexing diseases and surgical procedures and any other duties as assigned by the supervisor.

# **VACANCY NO 16/2022**

CHIEF ASSISTANT PHYSIOTHERAPIST: JOB GROUP 'CPSB 07'-ONE (1) POST;

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Salary Scale: Ksh  $49,000 \times 2,170$ -  $51,170 \times 2,550$  –  $53,720 \times 2,650$  –  $56,370 \times 2,750$  –  $59,120 \times 2,920$ - $62,040 \times 3,080$ -65,120 p.m.

# **REQUIREMENTS FOR APPOINTMENT:-**

For appointment to this grade, an applicant MUST have:-

- 1. Served in the grade of Senior Physiotherapist for a minimum period of 3 years.
- 2. Bachelor's degree in Physiotherapy from a recognized institution.
- 3. Certificate in Seniors Management Course lasting not less than four (4) weeks from a recognized institution
- 4. Certificate of registration from the Physiotherapy Council of Kenya (PCK);
- 5. Current Certificate of practice from Physiotherapy Council of Kenya (PCK);
- 6. Certificate in any computer application skills; and
- 7. Shown merit and ability as reflected in work performance and results

#### **DUTIES AND RESPONSIBILITIES:-**

Assessing and evaluating patients with neuro-musculo skeletal and cardio respiratory problems and designing appropriate therapeutic exercise, manual therapy, electrotherapy and hydro therapy interventions as per the patients /clients formulated treatment plan at an inpatient and outpatient unit/ward/health institution; monitoring patients outcomes on Physiotherapy treatment ;carrying out physical disability assessment for categorization, registration and other support; providing health promotion and education to patients /clients on neuro musculoskeletal disorders and health living; training, counseling; guiding and supervising students on clinical attachment and internship and participate ;verifying and maintaining information, records and progress report relating to patients; ensuring availability of physiotherapy supplies and equipment, and keeping and maintaining inventory; analyzing data for research; and preparing periodic reports.

## **VACANCY NO 17/2022**

# CHIEF MEDICAL ENGINEER: JOB GROUP 'CPSB 07'-ONE (1) POST;

Salary Scale: Ksh 49,000  $\times$  2,170- 51,170  $\times$  2,550 - 53,720  $\times$  2,650 - 56,370  $\times$  2,750 - 59,120  $\times$  2, 920-62,040  $\times$  3,080-65,120 p.m.

# **REQUIREMENTS FOR APPOINTMENT:-**

For appointment to this grade, an applicant MUST have:-

1. Served in the grade of Senior Medical Engineer for a minimum period of three (3)years;



- Bachelor's Degree in any of the following fields: Medical Engineering; control and instrumentation; industrial technology(medical engineering option) ,Clinical Engineering ,Electrical engineering and Tele communication, mechanical engineering, electronic engineering or any other equivalent qualification from a recognized institution;
- 3. Certificate in Computer Application Skills from a recognized institution;
- 4. Show merit and ability as reflected in work performance and results

Installing, maintaining and repairing high technology medical equipment, plant and furniture; decommissioning of medical equipment and plants; supervising medical engineering works in a health facility; analyzing information for research; verifying medical equipment to ascertain quality and safety; testing and calibrating medical equipment; preparing planned preventive maintenance schedule (PPM); providing specification on procurement of appropriate medical equipment; maintaining information on medical engineering services for input into the health management system; training users on use and maintenance of medical equipment; and guiding and counselling of staff working under the officer.

### **VACANCY NO 18/2022**

# SENIOR ORTHOPAEDIC TRAUMA TECHNOLOGIST, JOB GROUP 'CPSB 08'-ONE (1) POST

Salary Scale Ksh  $42,970 \times 1,920 - 44,890 \times 2,000 - 46,890 \times 2,110 - 49,000 \times 2,170 - 51,170 \times 2,550 - 53,720 \times 2,650 - 56,370 \times 2,750 - 59,120 p.m.$ 

#### REQUIREMENTS FOR APPOINTMENT:-

For appointment to this grade, an applicant MUST have:-

- Served in the grade of Orthopaedic Trauma Technologist I for a minimum period of three (3)years;
- 2. Diploma in Orthopaedic Trauma Technology or Plaster Technology from a recognized institution;
- 3. Certificate in Computer Application Skills from a recognized institution; and
- 4. Show merit and ability as reflected in work performance and results

#### **DUTIES AND RESPONSIBILITIES:-**



Interpreting radiological images of orthopaedic and trauma cases; manipulating and reducing fractures and dislocations; fixing and removing casts, bandages and tractions to and from patients; counseling patients/clients on issues regarding orthopaedic trauma ;correcting congenital Talipes Equino-Varus(C.T.E.V);documenting orthopaedic and trauma cases; assessing and referring patients with musculo-skeletal conditions: participating in the management of minor orthopaedic and trauma cases in emergencies and accidents; carrying out minor orthopaedic operative involving insertion and removal of Steinman's pins and skull calibers; removing external fixators; and carrying out research on orthopaedic and trauma techniques and trends; carrying out community outreach to identify orthopaedic and trauma deformities in liason with other health workers and stakeholders; sensitizing and creating awareness on orthopaedic trauma conditions to the communities; providing orthopaedic and trauma assistance during orthopaedic surgical operations; cleaning and treating simple wounds resulting from orthopaedic trauma; preparing orthopaedic and trauma case summaries; and making follow-ups of orthopaedic and trauma cases in the wards and out-patients clinics.

## <u>IMPORTANT INFORMATION FOR APPLICANTS/CANDIDATES</u>

- i. All applications should be submitted **ONLINE** on or before **1<sup>ST</sup> MARCH**, **2022**. You can access the recruitment site via link.

  <u>http://recruitment.elgeyomarakwet.go.ke/hrsyspro\_marakwet/index.php/site/allJobs</u>
- ii. Only shortlisted candidates will be contacted.
- iii. Applicants should meet requirements of chapter six of the constitution of Kenya 2010. Shortlisted candidates will be required to present clearance certificates from EACC, KRA, and HELB and obtain a certificate of good conduct from the police.
- iv. Note that it is a criminal offence to submit fake/forged papers.
- v. Those who had applied earlier are advised to re-apply.

THE SECRETARY,
ELGEYO MARAKWET COUNTY,
PUBLIC SERVICE BOARD,
PO BOX 665,
ITEN.

