

ITEN MUNICIPALITY

MINUTES OF THE 5TH BOARD MEETING HELD ON 26TH SEPTEMBER, 2019 AT THE GOVERNOR'S BOARDROOM ITEN STARTING AT 11.30 A.M.

MEMBERS PRESENT

1. Michael K. Chesikari - Chairman
2. Lilian J. Chesire - Vice Chair
3. Kimutai Chemitei - Member
4. Rose Cherop - Member
5. Kenneth Kemboi - Member
6. Abraham Barsosio- Member
7. Chelimo C. Suter- Member
8. Raymond K. Omonei - (Secretary)

INATTENDANCE

John Maritim - Director Economic Planning

ABSENT WITH APOLOGY

Robert Kilimo - Member
Joseph K. Maswan - Member

AGENDA

1. Confirmation of minutes
2. Matters arising
3. Induction and Handing over
4. Municipal Budget and County Supplementary budget
5. Integrated Urban Development Plan
6. By-Laws
7. Any other Business

MIN: 1/26/09/2019: PREAMBLE

The meeting started at with a prayer from Rose Cherop.

MIN, 2/26/09/2019: CONFIRMATION OF MINUTES

The minutes of the 4th meeting held on 25th June, 2019 were confirmed and signed as a true and accurate record of the proceedings after being proposed by Rose Cherop and seconded by Kimutai Chemitei.

MIN. 3/26/09/2019: MATTERS ARISING FROM THE MINUTES

a) Kimutai Chemitei year of graduation

The year of graduation for the above member which had erroneously been indicated as 2011 was corrected to be 2010.

b) Robert Klimo

The above member had been shown as present during the previous meeting but was absent while Kenneth Kemboi was erroneously omitted from the list of present members though he was present. The same was corrected.

c) Street lighting

With reference to this minute, the Committee resolved that the solar lighting be used to light the streets in the Municipality.

d) Committees

- The Board agreed to organize for special meetings with various stakeholders including former leaders in the Municipality.
- Kenneth Kiplimo requested to be included in the Board Committee on planning which the Board agreed.

MIN. 4/26/09/2019: HANDING OVER AND INDUCTION

The Board discussed about induction which had not been done. Handing over from the interim Board also had not be done. It was **Resolved:**

- That induction be done from 9th to 14th October, 2019 in Kisumu with former Interim Board members and the technical team.
- That handing over be done during the induction.

MIN. 5/26/09/2019: MUNICIPAL BUDGET AND COUNTY SUPPLEMENTARY BUDGET OPERATIONALIZATION

The Board discussed about the need to increase the Municipality budget. The Municipality had been allocated Ksh. 5 million only for conservancy and no funds had been allocated to other operations.

It was **Resolved:**

- That a meeting be held on 30th September, 2019 at the Municipality to come up with the required budget
- That the following be appointed to prepare the budget; Duncan Kiplagat, John Maritim, Chelimo C. Suter, Rose Cherop, Lilian Chesire, Kimutai Chemitei and the Municipal Manager.

MIN. 6/26/09/2019: REVIEW AND ADOPTION OF ITEN MUNICIPALITY INTEGRATED DEVELOPMENT PLAN

The Director Economic Planning presented the draft IDEP to the Board and the preparation process.

After a careful scrutiny and discussion and upon proposal by Kenneth Kemboi and seconded by Rose Cherop, it was **Resolved** that the IDEP be approved.

MIN. 7/26/09/2019: MUNICIPALITY DUMPSITE

The CEC informed the Board that H.E the Governor had appointed a task force comprising of County Executive members to look into the solution to the dumpsite land and they were to report back by 20th October, 2019 to the H.R Governor.

The CEC informed the meeting that there was need to approach national agencies such as Kenya Forest Service to consider allocating land for public use by the Municipality.

MIN. 8/26/09/2019: MUNICIPALITY BY-LAWS

The Board discussed about the need to enact By-Laws. It was Resolved that the technical Committee be authorized to identify the gaps caused by lack of By-Laws and come up with the necessary By-Laws for discussion by the Board.

MIN. 9/26/09/2019: ANY OTHER BUSINESS

Municipality Athletic Race

The Board proposed a Municipality Athletic race to be held annually.

There being no other business, the meeting ended at 2.20 p.m with a prayer led by Lilian Chesire.

MINUTES CONFIRMED BY:

CHAIRMAN MICHAEL K. CHEZIKAR DATE 26/9/2019 SIGN [Signature]

SECRETARY Rosemary K. Omondi DATE 26/9/2019 SIGN [Signature]