

ITEN MUNICIPALITY

MINUTES OF THE 4TH BOARD MEETING HELD ON 25TH JUNE, 2019 AT THE GOVERNORS BOARDROOM, ITEN STARTING AT 12.20 P.M.

MEMBERS PRESENT

1. Michael K. Chesikari - Chairman
2. Lilian J. Chesire - Vice Chair
3. Kimutai Chemitei - Member
4. Rose Cherop - Member
5. Kenneth Kemboi - Member
6. Raymond Omonei - Ag Municipality Manager (Secretary)

INATTENDANCE

Mathew Kore - Public Health Officer

ABSENT WITH APOLOGY

Robert Kilimo - Member
Joseph K. Maswan - Member
Chelimo Suter - Ag, Chief Officer
Barsosio K. Abraham - CECM

AGENDA

1. Confirmation of minutes
2. Matters arising
3. Election of Chair and Vice Chair of the Board
4. Draft Integrated Urban Development Plan
5. Waste Disposal Plan
6. Public Participation meetings
7. Any other Business

MIN: 1/25/06/2019: PREAMBLE

The meeting started at 12.20 p.m with a prayer from Lilian Chesire.

MIN 2/25/06/2019: ELECTIONS OF CHAIRPERSON AND VICE CHAIRPERSON OF THE BOARD.

a) Election of Chairman

The Ag. Municipal Manager informed the meeting that the elections were guided by Section 9 (5) a-d of the Urban Areas and Cities amendment 2019. It stated that a chair should hold a Degree certificate from a recognized university with ten years experience. The members presented their certificates as follows;

Name	Year of Graduation
1. Lilian Chesire	2015 - (4years)
2. Michael Kures Chesikari	1996- (22years)
3. George Kimutai Chemitei	2010 - (9years)
4. Joseph Maswan	(Did not present certificate)

Due to the above, Michael Kures Chesikari was elected as the chairperson un opposed.

b) Vice Chair person Position.

The following two candidates showed interest in the position;

- (a) Rose Cherop -she did not present her certificates
- (b) Lilian Chesire - presented her certificates

Lilian Chesire was therefore elected as Vice Chairman un opposed.

c) Committees

The Board proposed that Committees be formed to look into the different functions of the Boar as follows;

i) Budget Committee

Lilian Chesire
Kimutai Chemitei
Rose Cherop

ii) HR and welfare

Rose Cherop
Charles Suter

- iii) Building and infrastructure
Joseph K. Maswan
Robert Kilimo
Abraham Barsosio
- iv) Audit committee
Kenneth Kemboi
Lilian Chesire
- v) Municipal Planning
Robert Kilimo
Lilian Chesire
Kimutai Chemitei

MIN: 3/25/06/2019: CONFIRMATION OF MINUTES

The minutes of the 2nd and the 3rd Board meetings minutes were confirmed as a true and accurate record of the proceedings.

MIN: 4/25/06/2019: MATTERS ARISING FROM THE MINUTES

The following matters arose from the minutes;

- **Drainage**
Referring to this item, the board stressed the need for taking into consideration drainage within the town so that it doesn't cause havoc at the valley.
- **Dumpsite**
Since the dumpsite had been relocated to a temporary site, there was need for relocation to a permanent site. Funds should be set aside to purchase of land to be used for dumpsite, cemetery and other social amenities.
- **Solar System**
Solar system was said to be expensive and wind power was proposed for supply of electricity within the Municipality.
- **Public Participation**
Various public participation meetings be held in order to reach a large number of citizens.

- **Calendar of meetings**

The Municipality Manager to prepare a calendar of meetings for the year and possibly on Tuesday and post.

MIN: 5/25/06/2019: PRESENTATION OF THE DRAFT INTERGRATED URBAN DEVELOPMENT PLAN FOR CONSIDERATION.

The Board discussed about IDEP. The County CIDP was presented to the Board and it was noted that it contained approvals for Iten Municipality among other towns in the County. Since the contribution of the residents was considered in the CIDP, the Board Resolved;

That the technical Committee be mandated to consolidate all the approved projects within Iten Municipality and report back to the Board.

MIN: 6/25/06/2019: MUNICIPAL WASTE DISPOSAL IMPLEMENTATION PLAN

The waste disposal implementation Plan was presented to the Board. After a discussion, it was Resolved:

- That implementation of the plan be started in August, 2019
- That the Secretary be tasked with appointing a technical person to do a budget for the implementation of the policy

MIN: 7/25/06/2019: CITIZEN MEETINGS

The Board approved the following dates for citizen forums in different venues within the Municipality. The programme covered the financial year 2019/20.

No	Date	Venue
1.	28 th August, 2019	Iten Gardens
		Sergoit Centre
		Katalel
	29 th August, 2019	Bugar Ward Office
		Singore Centre
		Chebaror chief's office
	30 th August, 2019	Anin Centre
		Kessup Centre
2.	12 th November, 2019	Iten Gardens
		Bugar Centre
	13 th November, 2019	Anin

		Sergoit Centre
		Katalel
	29 th April, 2020	Bugar Ward Office
		Singore Centre
		Chebaror Chief's office
	30 th April, 2020	Anin Centre
		Kessup Centre

MIN: 8/25/06/2019: MUNICIPALITY BUDGET

The Board was informed that the Municipality had been allocated Ksh. 5 million. The Board deliberated on the allocated funds and agreed to work with it.

MIN: 9/25/06/2019: ANY OTHER BUSINESS

a) Induction of Board members

The Board requested that there was an urgent need for induction of Board members in order to understand their roles.

b) Courtesy call

The Board agreed to pay a courtesy call to H.E Governor on 20th July, 2019.

There being no other business the meeting ended at 5:40 pm by word of prayer from Rose Cherop.

MINUTES CONFIRMED BY:

CHAIRMAN MICHAEL K. CNESIKARI DATE 26/9/2019 SIGN M. Cnesikari
 SECRETARY Rosemary K. Omondi DATE 26/9/2019 SIGN R. Omondi