

REPUBLIC OF KENYA
COUNTY GOVERNMENT OF ELGEYO MARAKWET



P.O BOX 220-30700, ITEN

OPEN TENDER NOTICE

The County Government of Elgeyo Marakwet hereby invites sealed bids from **qualified contractors** for the execution and completion of the works listed below. The Contractors must fulfill all Government of Kenya statutory requirements and all other conditions and requirements indicated below.

CIVIL WORKS:

NO	CONTRACT NO:	DESCRIPTION	REGISTRATION CATEGORY, NCA	ELIGIBLE CONTRACTORS	CLOSING DATE	PROJECT ESTIMATES
	EMC/T/AGR/046/2014-15	PROPOSED CONSTRUCTION OF CHEBARA ATC DINNING HALL	NCA 5 and above	Open to All qualified contractors	16 TH APRIL 2015	8.2M

Tender documents with detailed specifications and tendering conditions may be downloaded from the county website: www.elgeyomarakwet.go.ke. Further, Clarifications may be sought from the Procurement Offices - County Government of Elgeyo Marakwet on weekdays during normal working hours: **9.00am to 4.00pm** as from **7TH APRIL, 2015**.

Bidders should fulfill the following requirements:

- 1. A copy of the certificate of incorporation**
- 2. Copy of a valid tax compliance, PIN and VAT certificates**
- 3. Copy of registration certificate with the National Construction Authority**
- 4. Provide a bid bond of 2% of the quoted sum in the form of a bank guarantee or an approved insurance company**
- 5. Proof of previous works of similar magnitude, complexity and a list of ongoing projects.**
- 6. Company's audited financial reports for the last 3 years**

Prices quoted should include all taxes and must be expressed in Kenya Shillings and must remain valid for **120 days** from the tender opening date.

Completed Tender documents shall be submitted in a sealed plain envelope, clearly marked with the respective tender number and deposited in the Tender Box situated at the entrance to the old Iten/Tambach Town council offices at Iten Town Or addressed as below and posted to the undersigned:

**THE COUNTY SECRETARY
COUNTY GOVERNMENT OF ELGEYOMARAKWET
P.O.BOX 220 – 30700
ITEN**

So as to reach on or before **16th APRIL, 2015 at 10.00am**. Tenders shall be opened immediately thereafter at the Boardroom in the presence of bidders or their representatives who wish to attend.

Note:

1. Late bids will not be accepted and will be returned unopened. The County government of Elgeyo Marakwet reserves the right to accept or reject any tender in whole or in part and does not bind itself to accept any tender or to give reasons for its rejection.
2. Bidders should be registered with the National Construction Authority under the relevant classes as stated above.
3. Contractors should organize for their own site visits in order to acquaint themselves with the sites.

HEAD OF SUPPLY CHAIN MANAGEMENT

FOR: COUNTY SECRETARY.

EVALUATION CRITERIA:

Evaluation will done as per the provisions of the evaluation criteria stated below:-

- 1) **Mandatory Requirements (MR):** At this stage, the tenderer's submission would either be responsive or non-responsive. The non-responsive submissions would be eliminated from the entire evaluation process and will not be considered further.
- 2) **Technical Evaluation:** This section would be marked out of 100% and would determine the technical score (TS). Only bidders who score 70% and above would be subjected to financial evaluation. Those who score below 70% would be eliminated at this stage from the entire evaluation process and would not be considered further.
- 3) **Financial Evaluation:** The formulae for determining the Financial Score (FS) shall be as follows:-

$FS = 100 \times \frac{FM}{F}$ where FS is the financial score; Fm is the lowest priced bidder and F is the price of the bidder under consideration.

i) MANDATORY REQUIREMENTS

All bids were examined on mandatory requirements as stated in the bid document as follows:

No.	Requirements
MR1	Must Submit a copy of certificate of Registration/Incorporation
MR2	Must Submit a copy of Valid Tax Compliance certificate
MR3	Must submit copy of business license
MR4	Must submit copy of VAT certificate
MR5	Must Fill the Form of Tender in the Format provided
MR6	Must Submit NCA registration certificate
MR7	Must provide bid bond of 2% of total bid sum
MR8	Must submit a dully filled up Confidential Business

No.	Requirements
	Questionnaire in format provided

2) TECHNICAL EVALUATION

This will be marked out of 100% as below:-

No.	Evaluation Attribute	Weighting Score
T.S. 1	Provide a list of clients and references to which the company has done similar work.	<ul style="list-style-type: none"> • Clients with references letters from the clients – 30 marks
T.S. 2	Financial Strength Provide audited accounts for the last two years	<ul style="list-style-type: none"> • audited accounts - 20 marks
T.S. 3	Provide Details of any relevant certifications and/or trainings. Such certifications / trainings may be for your company or for your individual staff as relevant to the	<ul style="list-style-type: none"> • Details of certifications and/or trainings with proof – 20 marks

No.	Evaluation Attribute	Weighting Score
	mentioned project. . <i>Attach evidence.</i>	
T.S. 4	Equipment and accessories owned or leased by the company during the contract period.	Provide details / list of equipment and accessories. 20 marks
T.S. 5	Organization structure	Give structure with details of responsibilities 10 marks
TOTAL		100%

3) FINANCIAL EVALUATION:

The formulae for determining the Financial Score (FS) shall be as follows:-

$FS = 100 \times \frac{FM}{F}$ where FS is the financial score; FM is the lowest priced bidder and F is the price of the bidder under consideration.